STATEMENT OF WORK (SOW)

For the IROAN of the

SHELTER, NONEXPANDABLE, 10 Foot

EMI/EMC

NSN: 5411-01-304-6122

TABLE OF CONTENTS

<u>Paragraph</u>	Title	<u>Page</u>
1.0	SCOPE	1
1.1	Background	1
2.0	APPLICABLE DOCUMENTS	1
2.1	Military Specifications	1
2.2	Military Standards	1
2.3	Other Government Documents and Publications	1
2.4	Industry Standards	2
3.0	REQUIREMENTS	2
3.1	General Tasks	2
3.2	Detail Tasks	3
3.2.1	Phase I - Pre-Induction	2 3 3 3
3.2.2	Phase II - Repair	3
3.2.3	Phase III - Inspection, Testing and Acceptance	4
3.2.4	Phase IV - Packaging, Handling, Storage and Transportation (PHS&T))	4
3.3	Government Furnished Equipment (GFE)/Government	4
	Furnished Materiel (GFM) Accountability	
3.4	Contractor Furnished Materiel (CFM)	5
3.5	Electrostatic Discharge (ESD) Control Program	5
3.6	Quality Assurance Provisions	5
3.7	Acceptance	5
3.8	Rejection	5
3.9	Configuration Control	5
4.0	REPORTS	6
4.1	Pre-Induction Checklist	6
4.2	Test/Inspection Report	6
4.3	Repairable Item Inspection Report	6
4.4	Monthly Progress Report	6
<u>Appendix</u>		
A	Standard Form 364 (Rev. 2-80) A-1 th	ru A-2

STATEMENT OF WORK For the IROAN of SHELTER, NONEXPANDABLE, 10 Foot EMI/EMC NSN 5411-01-304-6122

- 1.0 <u>SCOPE</u>. This Statement of Work (SOW) establishes, sets forth tasks, and identifies the work effort that shall be performed by the Contractor to IROAN the 10 Foot EMI/EMC Shelter, NSN: 5411-01-304-6122; hereafter referred to as the EMI/EMC SHELTER. This document contains requirements to restore the EMI/EMC SHELTER, Drawing Number 82A5049A000, CAGE 01365, to Condition Code "A". Condition Code A is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned material which is serviceable and issuable to all customers without limitation or restriction, including material with more than 6 months shelf-life remaining."
- 1.1 <u>Background.</u> IROAN is defined as "That maintenance technique which determines the minimum repairs necessary to restore equipment components or assemblies to prescribed maintenance serviceability standards by utilizing all available diagnostic equipment and test procedures in order to minimize disassembly and parts replacement."
- 2.0 <u>APPLICABLE DOCUMENTS</u>. The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the Department of Defense Index of Specifications and Standards (DODISS) and supplement thereto which is in effect on the date of solicitation. In the event of conflict between the documents referenced herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

2.1 Military Specifications

MIL-C-81309

Corrosion Preventive Compounds, Water Displacing,

Ultra Thin Film

2.2 Military Standards

MIL-STD-129

DoD Standard Practice for Military Marking

MIL-STD-2073-1D

DoD Standard Practice for Military Packaging

2.3 Other Government Documents and Publications. The issues of those documents cited below shall be used.

SL-3-09272A

Components List for Shelter, Nonexpandable, 20ft,

EMI/EMC

TM 5410-14/1

Intermediate Maintenance Instructions Electronics

Maintenance Complex

TM 5411-14/1 Marine Corps Expeditionary Shelter System (MCESS)

(Small Shelter Family) Operation and Maintenance

Instructions

TM 5411-14&P/2 Marine Corps Expeditionary Shelter System, General

Purpose Shelter, Operations and Maintenance

Instructions with Repair Parts

82A5049A0000 Technical Data Package

DoD 4000.25-1-M MILSTRIP Manual

Military Handbooks (For Guidance)

MIL-HDBK-61 Configuration Management Guidance

2.4 Industry Standards

JESD625-A Requirements for Handling Electrostatic-Discharge

Sensitive ESDS Devices

ANSI/ISO/ASQC Q9002-1994 Quality Systems-Model for Quality Assurance in

Production, Installation, and Servicing

Industry Standards (For Guidance)

ANSI/EIA-649 National Consensus Standard for Configuration

Management

Copies of Military Standards and Specifications are available from the DOD Single Stock Point, Document Automation and Production Service, Building 4/D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2179 or DSN 442-2179, or http://www.dodssp.daps.mil. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Contracts Department (Code 891), P.O. Drawer 43019, 814 Radford Blvd., Marine Corps Logistics Base, Albany, Georgia 31704-3019, commercial telephone number (229) 639-6761 or DSN 567-6761. Copies of engineering drawings, if applicable, shall be obtained from Supply Chain Management Center, Attn: Code 583-1, 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (229) 639-6410 or DSN 567-6410.

3.0 REQUIREMENTS.

3.1 <u>General Tasks.</u> In fulfilling the specified requirements, the Contractor shall provide materials, labor, equipment, facilities and missing/repair parts, necessary to inspect, diagnose, restore, and test and calibrate the EMI/EMC SHELTER. Upon completion of repairing the subject item it shall be Condition Code "A".

3.2 <u>Detail Tasks</u>. The following tasks describe the different phases for repair of the EMI/EMC SHELTER:

Phase I Pre-Induction
Phase I Repair

Phase III Inspection, Testing and Acceptance

Phase IV Packaging, Handling, Storage and Transportation (PHS&T)

- 3.2.1 Phase I Pre-Induction. A Pre-Induction Inspection Analysis shall be performed for each EMI/EMC SHELTER within five working days of induction into the Contractor's facility for evaluation of repair capability. If repair is not feasible, assign Condition Code "H" (CC "H"), notify Supply Chain Management Center, Marine Corps Logistics Bases (577-3), Albany, Georgia for disposition instructions, otherwise assign CC "M" and induct into the repair cycle. The Pre-Induction Checklist (Appendix A) shall be used to report all anomalies and shall be provided to the government in accordance with section 4.0 of this SOW.
- 3.2.2 Phase II Repair. After Pre-Induction Tests and Inspections have been completed, repair of the EMI/EMC SHELTER shall be accomplished in accordance with this SOW. Deficiencies noted on the Pre-Induction Checklist during Phase I shall be repaired/replaced. Components or assemblies shall not be disassembled for replacement of parts unless that part has failed, or the component assembly wherein the part is located is disassembled for repair.

a. Hardware.

- (1) Replace broken, unserviceable and/or missing hardware including nuts, bolts, screws, washers, turnlock fasteners, mandatory replacement items, safety and one-time use items. Unserviceable would include any of the above that failed to function properly.
- (2) Ensure proper hardware locking devices are present on all moving mechanical assemblies.
- (3) Hardware normally supplied with commercial parts shall be used unless specifically prohibited.
- b. Publications and Documentation: In addition to the documents invoked in Section 3.0 of this SOW, the Contractor may use the following documents:

SL-3-09272A Components List for Shelter, Nonexpandable, 20ft,

EMI/EMC

TM 5410-14/1 Intermediate Maintenance Instructions Electronics

Maintenance Complex

TM 5411-14/1 Marine Corps Expeditionary Shelter System (MCESS)

(Small Shelter Family) Operation and Maintenance

Instructions

MIL-C-81309 Corrosion Preventive Compounds, Water Displacing, Ultra

Thin Film

TM 5411-14&P/2 Marine Corps Expeditionary Shelter System (MCESS),

General Purpose Shelter, Operations and Maintenance

Instructions with Repair Parts.

82A5049A0000 Technical Data Package

c. Any Modification Instructions (MIs) or Engineering Change Proposals (ECPs) not previously applied shall be incorporated.

3.2.3 Phase III - Inspection, Testing and Acceptance.

- a. Inspection, Testing and Acceptance of the EMI/EMC SHELTER shall be conducted in accordance with the documents and TM's listed in section 3.2.2.b.
- b. The Contractor shall be responsible for correcting any deficiencies identified during inspection/testing. Supply Chain Management Center (Code 577-3), Albany, GA representatives may require the Contractor to repeat tests or portions thereof, if the original tests fail to demonstrate compliance with this SOW.

3.2.4 Phase IV - Packaging, Handling, Storage and Transportation (PHS&T).

- a. The Contractor shall be responsible for preservation and packaging for items being repaired under the terms of this statement of work. Items being prepared for long-term storage and shipment to overseas destinations shall be preserved and packaged in accordance with the level A requirements of MIL-STD-2073-1D, Appendix A, Table A.VI., Electronic Equipment. Items being prepared for domestic shipment, immediate use and short-term storage shall be to level B requirements.
 - b. Marking for shipment and storage shall be in accordance with MIL-STD-129.
- c. The Marine Corps will provide the contractor with the shipping address(es) for delivery of the repaired equipment. The contractor shall be responsible for arranging for shipment to the pre-designated site(s). The Marine Corps will be responsible for transportation costs associated with shipping the subject equipment to and from the Contractor.
- 3.3 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM)
 Accountability. The Management Control Activity (MCA/Code 573-2) will coordinate
 Government Furnished Equipment/Government Furnished Materiel (GFE)/(GFM) requests and
 maintain a central control system on all government owned assets in the contractor's possession.
 The MCA will forward a GFE Accountability Agreement to the contractor for signature on an
 annual basis to establish a chain of custody and identify property responsibilities for Marine

Corps assets. The contractor is to acknowledge receipt of GFM to the MCA within 15 days of receipt. (This can be done by mailing (Materiel Management Department, Management Control Activity (Code 573-2) 814 Radford Blvd, STE 20320, Albany, GA 31704-0320) or faxing (commercial 229-639-5498 or DSN 567-5498) a copy of the DD1348).

- 3.4 <u>Contractor Furnished Materiel (CFM)</u>. The contractor may requisition materiel as required in the performance of the SOW through the DoD Supply System. DoD 4000.25-1-M (MILSTRIP) Chapter 11 provides guidance to contractors on the requisitioning process. The contractor's decision to utilize CFM procured from the DoD Supply System shall be based upon cost effectiveness, availability of materiel and the required completion/delivery date.
- 3.5 <u>Electrostatic Discharge (ESD) Control Program</u>. The contractor shall establish, implement and document an ESD control program following the guidelines provided in JESD625-A. ESD protective measures shall be used during manufacturing, handling, inspection, test, marking, packaging, storing and transporting ESD sensitive components.
- 3.6 Quality Assurance Provisions. The Contractor shall provide and maintain a Quality System that, as a minimum, adheres to the requirements of ANSI/ISO/ASQC Q9002-1994, Quality Systems-Model for Quality Assurance in Production, Installation, and Servicing. The program shall ensure quality throughout all areas to include processing, assembly, inspection, test, maintenance, and preparation for delivery and shipping. Unless otherwise specified in the contract, the contractor shall be responsible for performance of all inspection requirements. The Government reserves the right to perform any of the inspections set forth in the contract where such inspections are deemed necessary to assure products and services conform to the prescribed requirements.
- 3.7 <u>Acceptance</u>. The performance of the Contractor and the quality of work delivered, including all equipment furnished and documentation written or compiled, shall be subject to inprocess review and inspection during performance. Inspection may be accomplished in-plant or at any work site or location, and Marine Corps representatives shall be permitted to observe the work or to conduct an inspection.
- **3.8** Rejection. Failure to comply with any of the specified requirements listed herein shall be reason for rejection by MCSC (Code CSLE), Albany, Georgia representative. The Contractor shall, at no additional cost to MCSC, Albany, Georgia, correct the deficiencies and repeat the verification until an acceptable compliance with acceptance test procedures is demonstrated.
- 3.9 <u>Configuration Control</u>. The contractor shall apply configuration control procedures to established configuration items. The contractor shall not implement configuration changes to an item's documented performance or design characteristics without prior written authorization. If it is necessary to temporarily depart from the authorized configuration, the contractor shall prepare and submit a Request For Deviation. MIL-HDBK-61 and ANSI/EIA-649 provide guidance for preparing this configuration control document.
- 4.0 <u>REPORTS.</u> All report deliverables shall be submitted in hard copy to Marine Corps Systems Command (Code CSLE), 814 Radford Blvd., Suite 20320, Albany, Georgia 31704-0320

and Supply Chain Management Center (Code 577-3), 814 Radford Blvd., Suite 20320, Albany, Georgia, 31704-0320, unless directed otherwise in a Contract Data Requirements List.

- 4.1 <u>Pre-Induction Checklist</u>. The Contractor shall complete the Pre-Induction Inspection Checklist (Appendix A) for each EMI/EMC SHELTER repaired. These documents shall be available prior to final acceptance testing. One copy of each document shall be provided to MCSC (Code CSLE) Albany, Georgia, after final acceptance of the EMI/EMC SHELTER.
- **4.2** <u>Test/Inspection Report</u>. The Contractor shall provide a Test/Inspection Report for each EMI/EMC SHELTER.
- 4.3 <u>Repairable Item Inspection Report</u>. The Contractor shall provide a Repairable Item Inspection Report for each EMI/EMC SHELTER. The report shall be identified by United States Marine Corps Serial Number.
- **4.4** Monthly Progress Reports. The Contractor shall provide Monthly Progress Reports summarizing the progress and status of the EMI/EMC SHELTER Program.

INSTRUCTIONS

DEPARTMENT OF DEFENSE: DLAR 4140.55/AR 735.11.2/NAVSUPINST 4440.127E/AFR 400.54/MCO 4430.3E, Reporting of Item and Packaging Discrepancies and/or DLAR 4140.60/AR 12·12/NAVSUPINST 4920.9B/AFR 67.7/MCO 4140.1B, processing Discrepancy Reports Against Foreign Military Sales Shipments.

CIVILIAN AGENCIES: See FPMR handbook cited in 19 (2) (a).

REPORT OF DISCREPANCY (ROD)

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release/receipt document	SHORTAGE OF MATERIAL	1B - Material being retained (See Remarks)
C2 - Expired shelf life	S1 - Quantity less than that on receipt document	1C - Supporting supply documentation requested
C3 - Damaged parcel post shipment	S2 - Quantity less than that requested (Other than unit of issue pack)	ID - Material still required, expedite shipment (Not
SUPPLY DOCUMENTATION	S3 - Non-receipt of parcel post shipments	applicable to FMS)
D! - Not received	ITEM TECHNICAL DATA MARKINGS (i.e., Name Plates, Log	1E - Local purchase material to be returned at supplier's
D2 - Illegible or mutilated	Books, Operating Handbooks, Special Instructions, etc.)	expense unless disposition instructions to the contrary
D3 - Incomplete, Improper or without authority	T1 - Missing	are received within 15 days (Reply onreverse) (Not
(Only when receipt cannot be properly processed)	T2 - Illegible or Mutilated	applicable to FMS)
MISDIRECTED MATERIAL	T3 - Precauttionary operational markings missing	1F - Replacement shipment requested (Not applicable to
M1 - Addressed to wrong activity	T4 - Inspection data missing or incomplete	FMS)
OVERAGE/DUPLICATE SHIPMENTS	T5 - Serviceability operating data missing or incomplete	IG - Reshipment not required. Item to be re-requisitioned
O1 - Quantity in excess of that on receipt document	T6 - Warranty data missing	IH - No action required. Information only
O2 - Quantity in excess of that requested (Other than unit of issue pack)	WRONG ITEM (Identify requested item as a separate copy in Item 9.	IZ - Other action requested (See remarks)
O3 - Quantity duplicate shipment	above)	(555 15///
PACKING DISCREPANCY	W1 - Incorrect item received	
P1 - Improper preservation	W2 - Unacceptable substitute	
P2 - Improper packing	OTHER DISCREPANCIES	4
P3 - Improper Marking	Z1 - See Remarks	
P4 - Improper unitization		
13. FUNDING AND ACCOUNTING DATA	-	- L

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The public reporting burden for this collection of information is estimated to everage 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Heedquarters Services, Directorate for Information, Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suits 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any presely for failing to comply with a collection of information if it does not display a currently valid OMB control number.

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